

1/14/08/2

ARCHIVES RECORD

RG076 Nebraska. Nebraska Joint Merit System

Records: 1940-1983  
Cubic ft.: 1  
No. of Items: 2 boxes

HISTORICAL NOTE

The Nebraska Joint Merit System was established in 1940 to encompass those state agencies and their county/local offices which were required to operate under a merit system of personnel administration in order to qualify for federal funds distributed and administered under the State Department of Health, the Department of Assistance and Child Welfare, (now known as the Department of Social Services), and the Division of Employment Security, Department of Labor (now known as the Division of Employment, Department of Labor).

Since that time, membership in the Merit System reached a total of eleven state agencies plus the Merit System Office and 131 county and local agencies. The Merit System Rules and Regulations provide for open competition in the recruiting and examining of applicants, and in the hiring and promoting of employees. Employees must be selected from registers or lists of persons who have qualified for specific jobs through examination. Promotions are made by the agencies either from competitive promotional registers, or through non-competitive promotional examinations.

A Merit System Council of three members existed as the general administrative body of the Nebraska Joint Merit System. The members served overlapping terms of three years and were appointed by the Governor after consulting with the member agencies. The Director was appointed by the Council from the top five whole scores on a register established by means of an open-competitive examination.

The Nebraska Joint Merit System was merged into the state Department of Personnel effective January 1, 1984.

SCOPE AND CONTENT NOTE

This collection consists of the records of the Nebraska Joint Merit System arranged in three series: 1) Minutes, 1940-1983; 2) Policy and Procedures, 1944-1975; and Administrative Correspondence, 1947-1983.

Series One contains the minutes of Merit System Council meetings, 1940-1983 arranged chronologically. Also included in this series are the minutes of the Interdepartmental Personnel Council, 1949-1950 and one folder of audit reports, March 1940 - June 1941. Audit reports after this date are a permanent record in the State Auditor's office.

Series Two, Policy and Procedures, 1944-1975, consists of signed amendments to standard policy and procedures of the Joint Merit System.

ADDED ENTRIES:

NEBRASKA. COMMISSION ON AGING  
NEBRASKA COMMISSION ON DRUGS  
Nebraska. Department of Health  
Nebraska. Department of Labor  
Nebraska. Department of Personnel  
Nebraska. Department of Public Institutions  
Nebraska. Department of Social Services  
NEBRASKA STATE CIVIL DEFENSE AGENCY  
Nebraska. Interdepartmental Personnel Council  
NEBRASKA. WORKERS' COMPENSATION COURT  
Omaha-Douglas County Health Department  
PERSONNEL ADMINISTRATION  
U.S. Civil Service Commission see also U.S. Office of Personnel Management  
U.S. Dept of Health, Education and Welfare. Federal Security Agency  
see also U.S. Federal Security Agency  
U.S. EMPLOYMENT SERVICE  
U.S. Office of Personnel Management  
U.S. Social Security Administration. Federal Security Agency  
  
Archerd, Frederic Stanton, 1900-1966  
Augustine, Ernest Webster, 1886-1961  
Bourne, Richard M , 1907-  
Callen, Ernest Glenn, 1894-1964  
Castle, Jennings Young, 1896-1986  
Chapman, Frosty  
Christiansen, M L  
Clifton, Donald O , 1924-  
Dredla, Thomas Joseph, 1892-  
Dunlap, Rodney S , 1893-  
Durfee, Norman Allen, 1905-  
Eby, Louis R , 1891-  
Edington, James T  
Eggers, James Wesley, 1925-  
Evans, (Miss) Anna M , 1900-1968  
Gardner, Roy E  
GRISWOLD, DWIGHT PALMER, 1893-1954  
Hellmers, Charles Christian, 1883-1955  
Hinman, Eleanor Hamlin, 1899-  
Jarrell, Arch Williams, 1896-1976  
Jewett, Grey R  
Kennedy, Alfred C , 1892-1973  
Lane, William Dennis, 1885-1965  
Lassek, Helen Marjorie (Spanggaard), 1914-  
Majors, (Ms) Betty  
McDonald, James M Jr., 1921-1972  
McHale, Patrick H  
McNutt, Robert Donald, 1921-  
Miller, Arthur Lewis, 1892-1967  
Montgomery, Ivil James, 1894-  
O'Connor, Robert E  
Osborn, Ray,  
Pallesen, Charles,  
Pendray, Arthur W  
PETERSON, (FREDERICK) VAL (DEMAR) ERASTUS, 1903-  
Ploghoft, Milton E

ADDED ENTRIES (cont)

- Preble, Gordon C , 1910-1973
- Reynolds, Cassius (Cash) James, 1894-1968
- Sellentini, Jerry
- Shanahan, Mary
- Shust, Robert
- Sorenson, Ronald
- Stanley, Ray E
- Trussel, Lester I , 1909-1977
- Vandemoer, Neil C , 1885-1959
- Williams, Dwight L
- Williams, George F , 1888-1952
- Williams, Hattie Plum, 1878-1963
- Wright, Fred A , 1869-1950
- Wright, George A , 1896-
- Yost, Charles H

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Series Three, Administrative Correspondence, 1947-1983, contains correspondence of regional federal directors, 1947-1983; merger correspondence with State Department of Personnel, 1975-1978; a Merit System Services Plan, April 1, 1979; and An Evaluation of Nebraska Merit System Operations, n.d.

These records were transferred from the State Department of Personnel, August 19, 1988.

## DESCRIPTION

## SERIES ONE MINUTES, 1940-1983

B1	f1	Minutes, February 11, 1940 - November 12, 1942
	f2	Minutes, January 26, 1943 - December 21, 1948
	f3	Minutes, February 9, 1949 - November 13, 1951
	f4	Minutes - Interdepartmental Personnel Council, November 30, 1949 - August 16, 1950 and final report, May 15, 1951
	f5	Minutes, January 15, 1952 - December 29, 1960
	f6	Minutes, March 13, 1961 - December 16, 1969
	f7	Minutes, January 23, 1970 - December 17, 1974 (in reverse)
	f8	Minutes, February 7, 1975 - December 21, 1978 (in reverse)
	f9	Minutes, January 24, 1979 - November 8, 1983 (in reverse)
	f10	Audit Reports, March 1940 - June 1941

## SERIES TWO POLICY AND PROCEDURES, 1944-1975

B2	f1	Signed amendments to policy and procedures, November 18, 1944 thru November 15, 1951 (in reverse)
	f2	ibid, February 29, 1952 - August 31, 1962 (in reverse)
	f3	ibid, March 30, 1962 - August 20, 1975 (in reverse)

## SERIES THREE ADMINISTRATIVE CORRESPONDENCE, 1947-1983

B2	1	Gardner, Roy, Director of State Personnel: Correspondence of merger w/ State Dept of Personnel, 1975-1978
	f2	Merger Correspondence, 1975
	f3	Merger Correspondence, 1976
	f4	Merger Correspondence, 1977
	f5	Merger Correspondence, 1978
	f6	U.S. Regional Directors, Fed. Security Agency Correspondence, 1947-1963
	f7	ibid, correspondence, 1977-1983
	f8	Merit System Services Plan, April 1, 1979
	f9	<u>An Evaluation of Nebraska Merit System Operations</u> , n.d. (Merit System's self evaluation)

